



DEPARTMENT OF THE NAVY
NAVAL FACILITIES ENGINEERING COMMAND, HAWAII
400 MARSHALL ROAD
JBPHH, HAWAII 96860-3139

4020
Ser ACQ/00164
25 March 2020

MEMORANDUM

To: NAVFAC Hawaii Contracting Partners
From: CDR W. C. Sibley, JBPHH FEAD Director

Subj: EXEMPTIONS TO STAY-AT-HOME ORDERS ISSUED IN REPOSE TO
SPREAD OF 2019 NOVEL CORONAVIRUS (2019-NCOV)

1. The purpose of this letter is to provide updated and clarifying direction regarding the novel coronavirus disease 2019 (COVID-19) pandemic. In light of the "stay-at-home" orders issued by City & County of Honolulu Mayor Kirk Caldwell and State of Hawaii Governor David Ige on 22 Mar 2020 and 23 Mar 2020, respectively, the Government advises that exemptions are made for defense industrial base and critical infrastructure. Therefore, Naval Facilities Engineering Command (NAVFAC) contractors and associated contract efforts should be exempted. This exemption affords you the ability to carry on with contract execution while following President Trump's guidelines of minimizing large gatherings and practicing basic hygiene. You should immediately notify your NAVFAC Hawaii Contracting Officer if enforcement of any "shelter in place" order is impeding your ability to perform so that the Navy can work with you and local authorities to promptly resolve any issues.

2. The Navy again stresses that the safety of your workforce and fellow Americans is of paramount importance. Should you determine that it is necessary to seek relief, including but not limited to, any reduction in jobsite crew or stoppage of work for a reasonable period of time. Based upon any contractual clauses due to the COVID-19 pandemic, please be proactive in your communications with NAVFAC Hawaii identifying these issues so that applicable notice and documentation requirements required by the contract are complied with. Proactive communication also allows these issues to be addressed and mitigated to the maximum extent possible.

3. In that regard, you are directed to ensure that your jobsite is in a safe and secure state at all times. This applies to subcontractors and vendor personnel as well. Government personnel will conduct on-site inspections to ensure that each jobsite is secure and safe. It is imperative that you familiarize yourself with and to adhere to the President's Guidelines as you continue to perform on NAVFAC HI contracts. This includes, but is not limited to, direction that if an employee is sick or symptomatic, stay home. For the safety of our workforce, we ask that you notify the Contracting Officer immediately if any of your jobsite employees test positive for the virus that causes COVID-19. In accordance with medical privacy requirements, you should not provide the name of the individual. Please be advised you should also not access the base or any worksite if there is the possibility of infection.

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4. You may present this letter upon entering the base or to any State or local law enforcement personnel under appropriate circumstances.
5. We appreciate your hard work and dedication during this difficult time and want to do our best to strengthen our partnership in an effort to successfully complete our contracts as safely as possible.
6. Thank you for your commitment to our nation's defense. Please acknowledge receipt of this letter via email to Mr. Colin Suyama or Ms. Corinne Kurth for Construction contracts, or Ms. Jennifer Hue for Service contracts. Please feel free to contact us with any questions or concerns.


W. C. SIBLEY
By direction